



**Tennessee Department of Health - Security  
RACF/ID Network Request for Add/Change/Delete**

<hr/>	<b>Samantha Johnson (CEDEP)</b> <hr/>	<b>615-532-0147</b> <hr/>
<b>Today's Date</b>	Authorized Requester/System Administrator Name	Telephone

Request to: \_\_\_\_\_ Current RACF/ID: \_\_\_\_\_  
Required if "Change" or "Delete"

**NOTE: Employees starting in a new cost center MUST get a new RACF/ID.**

Is Employee: _____	Is Employee VIP: _____ YES	Division: _____
<b>County:</b> _____	Primarily works AWS: _____ YES	Edison ID: _____ <span style="float:right">Required for State Employees</span>
		<b>Job Title:</b> _____

**FOR TDH SECURITY USE ONLY: RACF/ID Assigned: \_\_\_\_\_**

<b>Employee Name:</b> _____	<b>First</b>	<b>MI</b>	<b>Last</b>	<b>SSN-Last 4 digits</b>	<b>Telephone Number</b>
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<b>Email Address:</b> _____ <span style="float:right">Required if NOT a state employee</span>	<b>Effective Date:</b> _____
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**Work Address:** \_\_\_\_\_

<b>Employee's Manager:</b> _____	<b>Allotment Code:</b> _____
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<b>Fiscal Manager (if required):</b> _____	<b>Speed Chart:</b> _____
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Please establish User Accounts for (Select all that apply):

<input type="checkbox"/>	Active Directory and Email	<input type="checkbox"/>	Active Directory only	<input type="checkbox"/>	RACF/ID only
<input type="checkbox"/>	JVPN (select Authentication Method below)	<input type="checkbox"/>	Wi-Fi SSO	<input type="checkbox"/>	TNWIC User
<input type="checkbox"/>	TN3270	<input type="checkbox"/>	VRISM User	<input type="checkbox"/>	EPI Clerical
<input type="checkbox"/>	EPI Clinical	<input type="checkbox"/>	SharePoint	<input type="checkbox"/>	ownCloud
<input type="checkbox"/>	All Others (Specify below)	<input type="checkbox"/>	Email Only	<input type="checkbox"/>	Reflections Gateway Server (EPI)

For JVPN accounts, please select an Authentication Method: Smart Phone App or Grid Card

If applicable, select TEMPLATE to be used for RACF/ID access:

Details or special instructions. Specify context of group and access level. List groups for AD, TN3270, etc. (drive access levels):